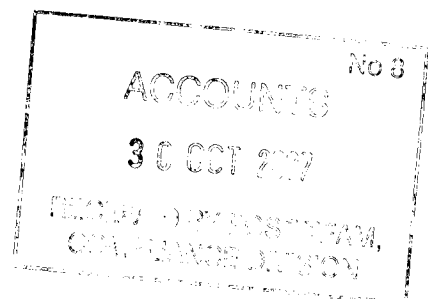


# North Yorkshire Forum for Voluntary Organisations

Registered Charity number 518117

**Annual Report and Accounts  
1 April 2006 - 31 March 2007**



# **North Yorkshire Forum for Voluntary Organisations Report of the Trustees for the year ended 31 March 2007**

## **Introduction**

The external environment in which the Forum operates continues to prove to be both complex and challenging, particularly in terms of government policies regarding the modernisation of public services. The recent restructure of the North Yorkshire and York Primary Care Trust, in addition to the earlier Learning and Skills Council restructure, has inevitably resulted in a changed relationship with these organisations, which will be developed over the coming months and years.

Change can be a positive as well as a negative force and once again the Forum has found itself experiencing change. A number of staff have left and new ones have taken their place. We appointed a new Deputy Chief Executive who took up the post in late December 2006 but, unfortunately, for personal reasons they were not able to continue to work for the Forum beyond a few days. At this point the Chief Executive and the Board took the opportunity to review and implement changes to the Forum's management structure. The Forum now has four team Managers who each also have a corporate management responsibility. This has introduced a more focussed approach to coordinating the activities of staff with similar responsibilities.

Staffing levels are constantly changing within the Forum and it is important to ensure that we are offering salaries which are consistent with the remuneration structure in the rest of the sector. This year the Board carried out a full job evaluation process and following some changes is satisfied that our pay structure is fair and consistent.

Our work plan includes the regular review of our policies and this year has included a review of the staff terms and conditions of employment. We are satisfied that our policy meets legal requirements and has been updated to include changes in legislation.

The forthcoming year will pose a number of challenges for the Forum. Not least of which will be how we can continue to deliver valuable services to the sector when the current funding agreements expire. We believe these services have not yet satisfied the demand and it is important that voluntary and community organisations have access to the support they need.

In this annual report, 21 years since the Forum became a constituted body, you will see the results of the rapid expansion of the Forum and its work. The staff of the Forum have worked hard to deliver our programme of work and I thank them for their dedication and commitment. I should also like to take the opportunity to thank my fellow Board members. I am looking forward to working with both the staff and Board to build on our successes in order to begin to meet the complex and challenging agenda for the future.

Christine Bainton  
Chair

## **Administrative Details of the Charity, its Trustees and Advisers**

North Yorkshire Forum for Voluntary Organisations is an unincorporated charitable association, registered with the Charity Commissioners, number 518117. It is also known as NYFVO or the Forum.

Principal address: Crayke House, Birch Way, Easingwold, York YO61 3FB  
Telephone: 01347 825710  
Fax: 01347 824246  
Email: nyfvo@nyfvo.org.uk  
Web: www.nyfvo.org.uk

### **Board of Trustees:**

Christine Bainton ° \* (Chair)  
Nasr Emam ° (Vice Chair to 17 November 2006)  
Peter Blackburn (elected member, appointed as Vice Chair from 15 December 2006)  
Joseph Dokotum ° \* (Treasurer)  
Jennifer Adams (elected member from 17 November 2006)  
Ken Allinson (Chair of VOX (Voluntary youth Organisations eXchange))  
Tracy Beecroft (Chair of the York & North Yorkshire Voluntary Sector Learning & Skills Network Steering Group from 12 January 2007)

Alex Bird (elected member)  
Margaret-Ann de Courcey-Bayley ° \* (nominated by North Yorkshire County Council)  
Claire Hall (elected member)  
Paul Hayward (elected member from 17 November 2006)  
David Jeffels (nominated by North Yorkshire County Council)  
Micky Johnson (elected member)  
Hazel McGrath (elected member)  
Kathleen Murray (elected member from 17 November 2006)  
Milton Pearson (co-opted as voting member from 15 December 2006)  
Susan Renvoize (nominated by North Yorkshire and York Primary Care Trust to  
30 June 2007)

John Savage ° (nominated by North Yorkshire County Council)  
Keith Sheard (elected member)  
Caroline Stockwell Brown ° \* (elected member to 17 November 2006, co-opted as  
voting member from 17 December 2006)

Colin Stroud \* (elected member)

*° indicates a member of the Board's Risks and Resources Committee during part of the year 2006/07, \* indicates a member as at 24 September 2007.*

### **Chief Executive:**

Neil Irving ° \*

### **Custodian Trustees in respect of the lease on the Forum's office premises:**

Christine Bainton  
Peter Blackburn  
Micky Johnson

Bankers:  
NatWest Bank plc, 1 Market Street, York YO1 9YH  
Yorkshire Bank plc, 14 Market Place, Thirsk YO7 1LD  
CafCash Ltd, Kings Hill, West Malling, Kent ME19 4TA

Auditor:  
Hunter Gee Holroyd, Chartered Accountants & Registered Auditors,  
Club Chambers, Museum Street, York YO1 7DN

## **Structure, Governance and Management**

The Forum's constitution was adopted on 20 February 1986 and amended on 11 September 1986, 22 October 1996, 16 October 1997, 19 April 1999 and 17 November 2006.

The Forum has a voting membership of voluntary and community organisations (244 as at 24 September 2007) and a non-voting membership of other organisations and individuals (10 as at 24 September 2007).

The Chair, Vice-Chair and up to 12 elected members of the Board of Trustees are elected by voluntary and community organisations in membership of the Forum at the Forum's Annual Meeting. Three Trustees are nominated by North Yorkshire County Council. One Trustee is nominated by the North Yorkshire and York Primary Care Trust. The Chairs of any Forum Special or Standing Committees are also Trustees. The Board may co-opt additional Trustees provided that the number of co-opted members does not exceed one-fourth of the number of elected members.

The Trustees of the charity have been incorporated.

All Trustees receive a 'Trustees Handbook' which is updated annually. All new Trustees attend an induction session. An away day is held annually for Trustees and Trustees are also encouraged to participate in other training organised by the Forum.

The Board of Trustees meets at least four times a year and is responsible for directing the policy and general management of the affairs of the Forum.

The Board has adopted written terms of reference for its Risks and Resources Committee and for its Standing Committees. The Risks and Resources Committee is responsible to the Forum Board of Trustees and its role is principally one of preparing the groundwork for Board discussions, so as to enable the Board to be more effective in its work. Two Standing Committees (VOX (Voluntary youth Organisations eXchange) and the Steering Group of the York & North Yorkshire Voluntary Sector Learning & Skills Network) are appointed by the Board, including non-trustees, to advise or act on its behalf on selected areas of work.

The Board has adopted a written scheme of delegation giving the Chief Executive delegated responsibility for the day-to-day operational management of the Forum

within the mission statement, strategic framework, work plan, policies, procedures and systems agreed by the Board.

The Forum works closely with other voluntary and community sector (VCS) infrastructure organisations working in York and North Yorkshire who are members of the York & North Yorkshire Sub-regional VCS Infrastructure Consortium (Coast & Moors Voluntary Action; Craven Voluntary Action; Easingwold Community Care Association; Harrogate & Area Council for Voluntary Service; Northallerton & District Voluntary Service Association; Richmondshire Council for Voluntary Service; Ripon Council for Voluntary Service; Ryedale Voluntary Action; Selby District Association for Voluntary Service; South Craven Community Action; Stokesley & District Community Care Association; Thirsk, Sowerby & District Community Care Association; Volunteer Centre Craven; York Council for Voluntary Service; York Racial Equality Network; and Yorkshire Rural Community Council). All are also members of the Forum. The Forum is the accountable body for the York & North Yorkshire Sub-regional VCS Infrastructure Consortium. Senior staff from Harrogate & Area Council for Voluntary Service; Ryedale Voluntary Action; South Craven Community Action; York Council for Voluntary Service; and Yorkshire Rural Community Council were Trustees of the Forum for part or all of the year.

The Forum is a member of the National Association for Voluntary and Community Action (NAVCA); the Yorkshire and Humber Regional Forum for Voluntary and Community Organisations; the National Council for Voluntary Youth Services (NCVYS); and the National Council for Voluntary Organisations (NCVO).

The Forum has no subsidiary entities.

The Board is responsible for the management of the risks faced by the charity. Detailed considerations of risk are delegated to the Risks and Resources Committee, assisted by senior staff, with recommendations being made to the Board. Risks are identified, assessed and controls established throughout the year. A review of the charity's risk management processes is undertaken on an annual basis. The key controls used by the charity include formal agendas for all Committee and Board activity; detailed terms of reference for all Committees; comprehensive strategic planning, budgeting and management accounting; established organisational structure and lines of reporting; written scheme of delegation; and formal written policies. Through the risk management processes established for the charity, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

## **Objectives and Activities**

The Forum exists "to promote any charitable purposes for the benefit of the community" in York and North Yorkshire, "in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness" and "to promote and organise co-operation in the achievement of the same and to

that end to bring together in council representatives of the voluntary organisations and statutory authorities" (clause 2a of the Forum's constitution).

The Forum works with local voluntary and community organisations which provide services, regenerate communities, increase volunteering, and tackle discrimination, to:

- promote their effectiveness
- encourage networking and learning from one another
- enable their views to be represented
- assist them to identify gaps in service provision and develop new and innovative services to meet these needs
- empower them to take an active part in local partnerships

The Forum:

- believes that voluntary and community action is a means of combating disadvantage and contributes to the improvement of the quality of life for groups, communities and individuals and their empowerment
- believes that no person should suffer oppression or lack of opportunity because of race, gender, belief, sexuality, disability, age, class or geographical location
- gives priority to working with those whose full participation in society is limited by economic, political or social disadvantage
- is committed to ways of working that ensure equality of opportunity, participation, co-operation, democratic involvement and accountability
- focuses its work where a voluntary and community sector sub-regional or county-wide strategy or approach is necessary or appropriate, complementing and enhancing the work of the district/sub-district Local Infrastructure Organisations (LIOs)

In 2006/07 the Forum had three key objectives (unchanged from the previous year):

- providing and promoting high quality and accessible information, support and training for voluntary and community organisations and volunteers
- ensuring that voluntary and community sector views and interests are well represented at county, sub-regional, regional, national and European levels
- promoting, developing and supporting high quality district/sub-district generalist and sub-region and county-wide specialist voluntary and community sector infrastructure

The activities carried out by the Forum in 2006/07 can be broadly categorised into seven areas:

- Providing information and support to voluntary and community organisations
- Developing learning and skills among trustees, staff, volunteers and clients of voluntary and community organisations
- Supporting voluntary and community organisations working with young people
- Assisting voluntary and community organisations to access and manage European funding, and to engage in the Sub-Regional Investment planning process
- Supporting social enterprises

- Ensuring that voluntary and community sector views and interests are well represented
- Modernising voluntary and community sector infrastructure

The Forum does not make significant use of volunteers in the course of undertaking its charitable or income generating activities.

## **Achievements and Performance**

### *Providing information and support to voluntary and community organisations*

The Forum has continued to provide general information, including national and local policy developments, changes in the law, training, conferences, events and new sources of funding. Three issues of NYFVOnews were circulated to over 1400 contacts. The Forum's email news service, NYFVOnet, circulated 600 items to over 800 contacts.

The Forum's Disclosure Service processed over 470 applications in the year, enabling voluntary and community organisations needing or wanting to use the Criminal Records Bureau (CRB) as part of their recruitment process for staff and volunteers working with children or vulnerable adults. Voluntary and community organisations wishing to use the service have to register in advance and authorised signatories have to attend a short training session before using the service.

Utilisation of the Forum's Employment Advice Service, funded by Capacitybuilders, has continued to increase. Over 200 voluntary and community organisations have been advised and assisted on all aspects of employment law, policies and procedures. Many organisations use the service on a regular basis. In addition eight training courses on five employment topics have been run around the sub-region. Particularly well received were training sessions on the new Age Discrimination Regulations. Presentations about key employment issues were also made at a number of conferences and to groups of trustees/management committee members. An increased range of Guidance Notes on various aspects of employment issues were made available on the Forum's website.

The Forum has continued to grow and develop the ICT (Information and Communications Technology) advice and consultancy service, with continued funding from Capacitybuilders, providing support to over 100 voluntary and community organisations. Additional funding has also allowed delivery of a Net:Gain, website and support package to over 80 organisations. Links have continued with regional sector ICT groups, alongside new strong partnerships with several ICT delivery organisations in other sub-regions.

The Forum has continued to provide reduced cost access for member voluntary and community organisations to telephone interpreting in over 150 languages via Language Line, enabling voluntary and community organisations to offer their services equally to non-English speakers.

*Developing learning and skills among trustees, staff, volunteers and clients of voluntary and community organisations*

The Learning and Skills Network, funded by the Learning and Skills Council, has continued to bring together those involved in promoting learning within voluntary and community organisations. A key part of the Network's role has been ensuring that the views and interests of voluntary and community organisations are well represented which has involved active participation in the regional learning and skills consortium, the North Yorkshire Area Learning Partnership Executive, and other partnerships. The Network also organised three successful events for members; published directories of trainers and courses; and developed its website.

The Sector Skills Broker project, funded by Learning and Skills Council, providing and promoting high quality and accessible support to voluntary and community organisations to identify their training and development needs, was successfully completed in June 2006.

The Challenge Yourself Project, funded by the Learning and Skills Council and the European Social Fund, began delivery in September 2006. The aim of this year long project is to equip the voluntary, community and faith sector with the skills and understanding of regeneration and economic development. The Forum is the accountable body and lead partner for the project, other delivery partners are ACVO, Riccall Regen, York College, Guidance Services, and YRCC. During the first six months of the project the following numbers of people have benefited:

- 131 people working or volunteering for a voluntary, community or faith organisation were registered onto the training programmes
- 39 voluntary, community or faith organisations were helped
- 63 people worked towards a qualification
- 10 people gained a Level 2 qualification in Community Paralegal Studies
- 25 people participated in licensing awareness training
- 25 voluntary, community or faith organisations received ICT support training
- 33 people accessed a Skills for Life Programme
- 5 people received Information, Advice and Guidance support

The remaining six months of the project will see increased numbers of people in the above target areas, including people gaining level 3 and 4 qualifications and train the trainer awards.

The Forum continued to run a programme of half and one day courses aimed at trustees and staff of voluntary and community organisations. 414 participants attended 44 courses covering issues such as responsibilities of trustees, health and safety, financial management, business planning, marketing, and managing staff.

*Supporting voluntary and community organisations working with young people*

The Forum, with funding from Connexions York & North Yorkshire and North Yorkshire County Council, has continued to provide and promote high quality and accessible information, support and training for voluntary and community organisations working with young people, and to ensure that the views and interests of voluntary and community organisations working with young people are well

represented. A key theme in 2006/07 has been to support the involvement of voluntary and community organisations in the emerging Children's Trusts in York and North Yorkshire.

VOX (Voluntary youth Organisations eXchange) has developed further and is successfully performing as a representative structure for voluntary and community organisations working with young people. Through the VOX network in 2006/07 the Forum has held elections for voluntary and community sector (VCS) representatives to the North Yorkshire Safeguarding Children Board and the Children & Young People's Strategic Partnership Board, as well as its three associated Area sub-committees. The Forum facilitates regular meetings for these elected representatives in addition to networking and communication support.

Other activities during 2006/07 have included supporting the involvement of VCOs in the transition of the Connexions York & North Yorkshire Partnership, and by extension the development of the Integrated Youth Support Service in North Yorkshire. The Forum has also facilitated VCS input in North Yorkshire into the Joint Area Review of services for children and young people and the resulting review of the Children & Young People's Plan.

*Assisting voluntary and community organisations to access and manage European funding, and to engage in the Sub-Regional Investment planning process*

The Forum has continued to support voluntary and community organisations to access the European Objective 2 and 3 Programmes through information seminars; advice to applicants; support with finance and record keeping; and participation in a number of co-ordinating committees and networks. Nearly 50 voluntary and community organisations have been directly assisted with many others attending seminars and information events. The current European Structural Funds programmes ended at the end of 2006. Whilst new European Funding programmes are starting this year (2007), these will be smaller than previous programmes.

The priorities for Yorkshire Forward and European funding are now linked to the Sub-Regional Investment Plan (SRIP), which forms the over-arching framework for economic development and is agreed by a range of public sector partners. Through the Social Inclusion Partnership, NYFVO has pursued initiatives to promote the continuing role of the voluntary and community sector in the SRIP and economic development. These have included co-ordinating the production of local plans to connect workless people to employment and training in Scarborough town and the City of York. The Forum is also active on the Sub-Regional Development Board and Partnership Executive.

The Forum is also a member of the sub-regional Management Group for the Yorkshire Forward rural funding stream (known as PSA4) and the DEFRA Rural, Social and Community Programme (RSCP). Seventeen VCS organisations have been awarded RSCP grants totalling nearly £150,000 to support their specifically rural services.

### *Supporting social enterprises*

The Forum's social enterprise support service, funded by Yorkshire Forward and the European Objective 2 Programme and working in partnership with Business Link York and North Yorkshire, has continued to provide information and support to new and established social enterprises across York and North Yorkshire. The overall aim is to help social enterprises, principally voluntary and community organisations, to move away from being grant dependent and to focus on ways of generating an income, that benefits their community, from their products and services.

During 2006/07 the Forum worked in detail with over 100 organisations, with over 30 of those being new start-ups. Following an initial diagnostic visit, support was provided directly or by referral to other organisations.

Over 50 enterprises benefited from a small grant to support their business development. Two client enterprises won regional awards, for Best Social Enterprise and for Innovation in Social Enterprise. The Forum and some of the sub-regional social enterprises had a significant presence at the regional social enterprise trade fair FOOTSEY 100 in October 2006. A first, and highly successful, social enterprise event for York and North Yorkshire was held in February 2007.

### *Ensuring that voluntary and community sector views and interests are well represented*

A key role for the Forum is developing good working relationships between voluntary and community organisations and public sector organisations. The Forum has continued to take a lead role in ensuring voluntary and community sector views and interests are represented in key sub-regional and county arenas including strategic community care and health planning, economic and rural development, social enterprise, community development, and funding. Wherever possible this has been through enabling direct contact between voluntary and community organisations and public sector organisations, including running elections or facilitating appropriate representation for voluntary and community sector representatives on strategic partnerships.

The significant involvement of the Forum in the development of the North Yorkshire Local Area Agreement (LAA) secured a number of targets specific to the voluntary and community sector (VCS), which also attract pump priming money to enable Volunteer Centres across the county to increase volunteering in important areas relating to social inclusion. The Forum is an established and valued partner in the LAA process and as such has been able to influence colleagues at North Yorkshire County Council and Government Office for Yorkshire and the Humber (GOYH) in many areas relating to the VCS in addition to the VCS led targets.

Active membership of the Forum in the North Yorkshire Strategic Partnership (NYSP) Management and Steering groups and all the relating thematic partnerships has also ensured that good working relationships continue to develop, not only between the Forum, the LIOs and the LA but also between other Statutory sector colleagues

providing new opportunities for partnership working and for further involvement of the VCS.

### *Modernising voluntary and community sector infrastructure*

The Forum is the accountable body for the York & North Yorkshire Sub-regional VCS Infrastructure Consortium, the group of voluntary and community infrastructure organisations which have been working together locally to modernise the support provided to frontline voluntary and community organisations. This work has been supported by the Government's ChangeUp funding programme managed by Capacitybuilders.

A key area of work in the year concerned developing a greater understanding of, and improved support for, Black and Minority Ethnic (BME) voluntary and community organisations. An externally commissioned research project led the foundations for a year long project supporting local infrastructure organisations (LIOs) to develop work aimed at BME communities, often through local partnership bodies. In general, effective engagement of BME communities is likely to take some years and strategic funding streams are needed to support this work.

The Forum has continued to convene and service monthly meetings of chief officers of LIOs to enable sharing of information, and planning and review of joint work and supported the trustees and staff of LIOs by providing information, training, support and consultancy as requested by each LIO.

The Funding Advice Network, funded by Capacitybuilders, has continued to facilitate the development of consistent, high quality funding advice that meets the needs of voluntary and community organisations. The network provides support to staff of infrastructure organisations who are providing face to face advice and support to voluntary and community organisations. During 2006/7 a new Funding Training Programme was developed by the network to provide VCOs with the opportunity to increase their fundraising skills and knowledge and this continues to be delivered in each district of the sub region.

### *External factors*

Much of the Forum's work is dependent on external funding through agreements with public sector bodies. Many of these agreements are short-term which can limit the Forum's ability to provide ongoing services that meet the needs of local voluntary and community organisations.

## Quality

The Forum has been accredited against two nationally recognised quality standards:

- Customer First Quality Standard, a framework which evaluates an organisation's ability to evaluate and sustain good customer relationships, monitor the service delivered to customers and maintain a customer focus in all activities
- Investors in People Standard, a framework focussing on the organisation's workforce and investment in staff

## Financial Review

North Yorkshire Forum for Voluntary Organisations had a sound financial performance for the financial year 2006/07, with the total funds (unrestricted and restricted) at 31 March 2007 rising by £53K to £670K. As in previous years, the Forum is wholly dependent on external funding to deliver services and meet its operational costs. For this reason, we implement a 'full cost recovery' financial management policy.

Gross income for the year reduced by 29% from the previous year. This reduction was expected, and planned for, and relates to the satisfactory completion of a number of stand alone and short term projects. The table below summarises the figures for the last three years.

Financial year	Gross income	% increase (decrease) on previous year
2004/05	£1,198K	71%
2005/06	£2,003K	67%
2006/07	£1,430K	(29%)

The level of expenditure that the Forum devotes to charitable activities remains high. Out of the total expenditure of £1,378K, the Forum spent nearly 98% on charitable activity. The management and administration costs are approximately 2%.

The objective of our Reserves Policy is to achieve sufficient free reserves (unrestricted funds not committed or invested in tangible fixed assets) which will:

- support those projects and the general running costs of the organisation where expenditure is incurred before funding is reclaimed
- finance the development of new activities to the stage where external funding can be obtained
- provide time to seek new funding sources at the conclusion of a project or facilitate restructuring of the Forum whilst meeting ongoing obligations

As a general guide, the Board of Trustees has agreed that free reserves held by the charity should be approximately three months' budgeted expenditure for the year.

This criteria was met by the Forum at 31 March 2007.

Currently, the Forum has no investments. Investments are only purchased and disposed of with the approval of the Trustees. All funds are kept with banks approved by the Board of Trustees, with the aim of ensuring a balance between interest received and charges incurred on accounts.

## **Plans for Future Periods**

The Forum's plans for 2007/08 is to continue to fulfil the current objectives through a similar pattern of activities to those undertaken in 2006/07.

The Forum will be seeking to continue to fulfil the current objectives through a similar pattern of activities in future years, so long as these continue to meet the needs of local voluntary and community organisations. However, as much of the Forum's work is dependent on external funding through agreements with public sector bodies, this will depend on the availability of existing and new sources of funding.

## **Forum staff**

Neil Irving (Chief Executive)

Robyn Holmes (Deputy Chief Executive to 11 August 2006)

Mark Kennedy (ICT Adviser, also Advice Services Manager from 1 May 2007)

Nhys Glover (Learning & Skills Manager from 8 May 2007)

Chris Shield (Local Area Agreement Development Officer from 1 October 2006, also Partnerships Manager from 14 May 2007)

David Hassall (Social Enterprise Adviser, also Social Enterprise Manager from 1 October 2006)

Claire Petty (Administration Manager)

Rachel Benson (Learning & Skills Network Co-ordinator maternity leave cover from 8 November 2006 to 8 June 2007)

Angela Brockett (Sector Skills Broker to 30 June 2006, Training Development Officer from 1 July 2006 to 20 April 2007)

Tim Damer (Social Enterprise Adviser from 1 May 2006)

Kathy Donnelly (European Funding Officer to 19 April 2007, Training Development Officer from 20 April 2007)

Alex Etchells (ChangeUp and Disclosure Administrator)

Gillian Harrison (Senior Administrative Assistant)

Simon Harrison (Youth Organisations Development Officer to 28 May 2006)

John Harron (Finance Officer)

Maggie Lawton (Employment Adviser from 25 June 2007)

Jeanette Lilley (Senior Administrative Assistant from 18 December 2006)

Emma Mitchell (Employment Adviser to 25 May 2007)

Nussrat Mohammed (Black & Minority Ethnic VCOs Development Officer from 19 May 2006 to 31 March 2007)

Jodie Paige (Senior Administrative Assistant)

Jim Pearse (European Funding Officer / Sub-Regional Investment Planning Officer)

Rachel Preston (Administrative Assistant)

Ellen Reeves (Funding Advice Network Coordinator)  
Steve Smethurst (Social Enterprise Adviser from 20 November 2006)  
Rodney Smith (Employment Adviser)  
Georgina Turton (Learning & Skills Network Coordinator from 1 June 2006)  
James Wainwright (Connexions VCS Development Worker)  
Martin Walsh (ICT Adviser from 25 June 2007)  
Keith Williams (Social Enterprise Adviser)  
Eddie Dryden (Consortium Project Manager, York & North Yorkshire Sub-regional  
VCS Infrastructure Consortium from 8 May 2007)  
Kathryn Campbell Savours (European Funding Officer, seconded to York &  
North Yorkshire Partnership Unit)

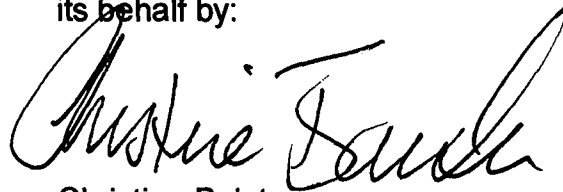
### **Trustees' Responsibilities in relation to the Financial Statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year. In preparing financial statements, giving a true and fair view, the trustees should follow best practice and:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation; and
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report and accounts were approved by the Board of Trustees of North Yorkshire Forum for Voluntary Organisations on 24 September 2007 and signed on its behalf by:



Christine Bainton  
Chair of the Board of Trustees

**NORTH YORKSHIRE FORUM FOR VOLUNTARY ORGANISATIONS**  
**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES**  
**YEAR ENDED 31ST MARCH 2007**

We have audited the financial statements of North Yorkshire Forum for Voluntary Organisations which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the charity's Trustees, as a body, in accordance with Section 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE AUDITOR**

The trustees' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the information given in the Trustees Annual Report is not consistent with the financial statements.

In addition we report to you, if in our opinion, the charity has not kept proper accounting records or if we have not received all the information and explanations we require for our audit.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

**BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**NORTH YORKSHIRE FORUM FOR VOLUNTARY ORGANISATIONS**  
**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES**  
**YEAR ENDED 31ST MARCH 2007**

**OPINION**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the charity's state of affairs as at 31st March 2007 and of its incoming resources and application of resources in the year then ended and
- the financial statements have been properly prepared in accordance with the Charities Act 1993.

Club Chambers  
Museum Street  
York  
YO1 7DN

5<sup>th</sup> October 2007



HUNTER GEE HOLROYD  
Chartered Accountants  
& Registered Auditors

**NORTH YORKSHIRE FORUM FOR VOLUNTARY ORGANISATIONS**

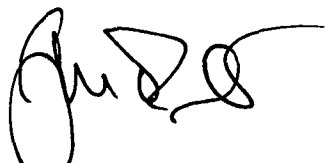
**Registered Charity Number 518117  
Balance Sheet as at 31 March 2007**

	Notes	Unrestricted Funds	Restricted Income Funds	2006/7 Total	2005/6 Total
<b>Tangible Fixed Assets</b>					
Office Equipment	8	19,616		19,616	28,653
<b>Current Assets</b>					
Debtors & Prepayments	9	31,801	112,320	144,121	126,855
Cash at bank and in hand	11	404,600	255,003	659,603	643,015
Current Assets Total		436,401	367,323	803,724	769,870
<b>Creditors amounts falling due within one year</b>					
Creditors & accruals	10	43,029	109,770	152,799	181,461
<b>Net Current Assets</b>		393,372	257,553	650,925	588,409
<b>Total Assets less Current liabilities</b>		<u>412,988</u>	<u>257,553</u>	<u>670,541</u>	<u>617,062</u>
<b>Funds</b>					
<b>Unrestricted</b>					
General Fund	14	412,988		412,988	374,570
Designated Funds	14				624
<b>Restricted</b>	12		257,553	257,553	241,868
		<u>412,988</u>	<u>257,553</u>	<u>670,541</u>	<u>617,062</u>

The Annual Report and Accounts were approved on 24:9:07  
and signed by two trustees on behalf of all the Trustees:



Christine Bainton  
Chair of the Board of Trustees



Joseph Dokotum  
Treasurer

**NORTH YORKSHIRE FORUM FOR VOLUNTARY ORGANISATIONS**  
Registered Charity Number 581117  
**Statement of Financial Activities for the year 1st April 2006 - 31st March 2007**

	Notes	Unrestricted Funds £	Restricted Income Funds £	Total 2006/7 £	Total 2005/6 £
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources From Generated Funds</b>					
Voluntary Income	2	48,936		48,936	47,990
Activities For Generating Funds		5,304	2,334	7,638	6,160
Investment Income		19,559	1,099	20,658	18,988
<b>Incoming Resources From Charitable Activities</b>		<b>124,569</b>	<b>1,228,464</b>	<b>1,353,033</b>	<b>1,927,958</b>
<b>Other Incoming Resources</b>					<b>2,809</b>
<b>Total Incoming Resources</b>		<b><u>198,368</u></b>	<b><u>1,231,897</u></b>	<b><u>1,430,265</u></b>	<b><u>2,003,905</u></b>
<b>RESOURCES EXPENDED</b>					
<b>Cost of Generating Funds</b>					
Costs Of Generating Voluntary Income	3	18,074		18,074	17,884
Fundraising Trading Costs		4,067		4,067	4,023
Investment Management Costs					0
<b>Charitable Activities</b>		<b>261,583</b>	<b>1,083,200</b>	<b>1,344,783</b>	<b>1,766,147</b>
<b>Governance Costs</b>		<b>9,862</b>		<b>9,862</b>	<b>13,011</b>
<b>Other Resources expended</b>					<b>4,270</b>
<b>Total Resources Expended</b>		<b><u>293,586</u></b>	<b><u>1,083,200</u></b>	<b><u>1,376,786</u></b>	<b><u>1,805,336</u></b>
Net incoming (outgoing) resources before transfers		-95,218	148,697	53,479	198,569
Gross Transfers between funds	12	133,012	-133,012		
<b>Net Incoming (Outgoing) Resources Before Other Recognised Gains (Losses)</b>		<b><u>37,794</u></b>	<b><u>15,685</u></b>	<b><u>53,479</u></b>	<b><u>198,569</u></b>
<b>Net Movement In Funds</b>		<b>37,794</b>	<b>15,685</b>	<b>53,479</b>	<b>198,569</b>
<b>Total Funds Brought Forward</b>		<b>375,194</b>	<b>241,868</b>	<b>617,062</b>	<b>418,493</b>
<b>Total Funds Carried Forward</b>		<b><u>412,988</u></b>	<b><u>257,553</u></b>	<b><u>670,541</u></b>	<b><u>617,062</u></b>

## NORTH YORKSHIRE FORUM FOR VOLUNTARY ORGANISATIONS

### Notes to the Accounts for the year ended 31 March 2007

#### 1 Accounting Policies

##### GENERAL

These Accounts have been prepared on the basis of historic cost and in accordance with the Statement of Recommended Practice on Accounting by Charities (2005) and applicable accounting standards  
All balances are rounded to the nearest £.

##### INCOMING RESOURCES

###### Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

###### Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

###### Deferred Income

Income has been deferred from this year's accounts. The basis for this decision is that the relevant funding agreements relate to the financial year 2007-8 and the income had not been received by the end of the 2006-7 financial year.

###### Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

###### Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

###### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

###### Investment income

This is included in the accounts when receivable.

##### EXPENDITURE AND LIABILITIES

###### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

###### Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

###### Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

###### Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

##### ASSETS

###### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £750. They are valued at cost or reasonable value on receipt.

###### Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

###### Depreciation

Provision for depreciation of fixed assets, costing at least £750, held for use by the charity is made at annual rates calculated to spread the cost (less anticipated residual disposal value) of each asset evenly over its expected useful life.

The depreciation rates used are as follows:

- Office Equipment/Furniture 33.3% Straight Line Basis
- Building Partitions 20% Straight Line Basis

###### Support Costs

These are costs incurred by the charity in providing the infrastructure which underpins the operation of individual projects, and include general management, payroll administration, information technology, premises etc

The annual cost of the above expenditure is applied to all funds by timesheet analysis as a proportion of total salaries

**Funds Accounting**

Funds held by the charity are:

Unrestricted general funds - These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts

**2 Analysis Of Incoming Resources**

	Unrestricted Funds	Restricted Income Funds	2006/7 Total	2005/6 Total
<i>Voluntary Income</i>				
North Yorkshire County Council	35,547		35,547	34,558
Scarborough, Whitby & Ryedale PCT	6,619		6,619	6,429
NYFVO Membership Fees	6,770		6,770	7,003
	<u>48,936</u>		<u>48,936</u>	<u>47,990</u>
<i>Activities For Generating Funds</i>				
Fee Income From Conference Attendance	1,135	730	1,865	2,175
Crayke House Room Hire	1,099		1,099	33
General Forum Services	1,220	1,604	2,824	1,827
Fee Income For 'NYFVONet' Job Adverts	1,850		1,850	2,125
	<u>5,304</u>	<u>2,334</u>	<u>7,638</u>	<u>6,160</u>
<i>Investment Income</i>				
Bank Interest	19,559	1,099	20,658	18,988
	<u>19,559</u>	<u>1,099</u>	<u>20,658</u>	<u>18,988</u>
<i>Income For Charitable Activities</i>				
North Yorkshire County Council	57,618	31,540	89,158	149,949
Connexions	39,062		39,062	37,990
Fee Income For Undertaking Criminal Record Bureau Checks	13,264		13,264	7,467
Training Course Fee (User Contributions)	11,275	854	12,129	9,613
York CVS	2,000		2,000	
York & North Yorkshire Community Foundation	750		750	1,000
Workforce development	600		600	
Learning & Skills Council		406,909	406,909	451,915
Central Government Office		388,185	388,185	971,814
Businesslink		258,679	258,679	130,283
Government Office For Yorkshire & The Humber		92,205	92,205	63,195
Yorkshire Forward		15,059	15,059	11,941
Yorkshire & Humber Regional Forum		14,483	14,483	36,776
Lloyds/TSB		20,000	20,000	
A4E		550	550	
North Yorkshire County Council (Single Regeneration Budget)				41,096
Bitesize				13,365
Consultancy Income				1,254
Charities Trust				300
	<u>124,569</u>	<u>1,228,464</u>	<u>1,353,033</u>	<u>1,927,958</u>

### 3 Analysis Of Resources Expended

	Unrestricted Funds	Restricted Income Funds	2006/7 Total	2005/6 Total
<b>Cost Of Generating Voluntary Income</b>				
Support Cost	18,074		18,074	17,884
	<u>18,074</u>		<u>18,074</u>	<u>17,884</u>
<b>Fundraising Trading Costs</b>				
Support cost	4,067		4,067	4,023
	<u>4,067</u>		<u>4,067</u>	<u>4,023</u>
<b>Charitable Activities</b>				
Bank Service Charge	56		56	30
Charge For Services				8,575
Consultant/Trainer Fees	7,996	47,873	55,869	54,302
CRB Search Costs	4,913		4,913	2,274
Depreciation	9,760		9,760	9,978
Cleaning	2,759		2,759	2,818
Equipment Rental	66		66	1,445
Office Sundries	10,837	175	11,012	15,423
Postage & Delivery	6,923	5,101	12,024	10,013
Printing Publishing	5,103	18,273	23,376	15,194
Publications	380	695	1,075	3,676
Rent Rates	23,499		23,499	18,680
Repairs	2,224		2,224	3,449
Revenue Purchases/IT	4,033	12,006	16,039	12,569
Telephony	4,143	1,884	6,027	3,245
Utilities	2,677		2,677	2,281
Insurance	1,653		1,653	2,045
Room Hire	6,440	21,509	27,949	16,942
Payroll Cost	153,288	328,001	481,289	376,063
Health Care	738		738	
Recruitment	1,960	2,427	4,387	7,670
Training	160	7,171	7,331	3,529
Travel	9,155	32,700	41,855	34,109
Subscriptions & Dues	1,496	6,457	7,953	4,402
Subcontractors	434		434	16,802
Miscellaneous	738		738	
Training expense students	152	5,325	5,477	1,405
Grant disbursement		555,411	555,411	1,034,426
Programme expense		26,848	26,848	97,227
Professional fees		11,344	11,344	7,576
	<u>261,583</u>	<u>1,083,200</u>	<u>1,344,783</u>	<u>1,766,147</u>
<b>Governance Costs</b>				
Board Of Trustees and Annual General Meeting Costs	929		929	3,757
Audit Fee	1,704		1,704	1,700
Consultancy/Secretarial				400
Support cost	7,229		7,229	7,154
	<u>9,862</u>		<u>9,862</u>	<u>13,011</u>

#### 4 Analysis Of Support Cost

Support Cost Category	Cost Of Generating Voluntary Income	Fundraising activity	Charitable Activity	Governance Activity	Total Cost
<i>Direct Expenditure</i>					
Cost Associated With Board Of Trustees				929	929
Audit				1,704	1,704
<i>Other Expenditure *</i>					
Bank Service Charge	7	2	56	3	68
Consultant/Trainer Fees	52	12	435	21	520
Depreciation	1,165	262	9,760	466	11,653
Cleaning	330	74	2,759	132	3,295
Equipment Rental	8	2	66	3	80
Office Sundries	1,294	291	10,837	518	12,940
Postage & Delivery	827	186	6,923	331	8,266
Printing Publishing	481	108	4,024	192	4,805
Publications	41	9	346	16	412
Rent Rates	2,806	631	23,499	1,122	28,058
Repairs	266	60	2,224	106	2,656
Revenue Purchases/IT	482	108	4,033	193	4,816
Telephony	469	106	3,928	188	4,691
Utilities	320	72	2,677	128	3,197
Insurance	197	44	1,653	79	1,973
Room Hire	247	55	2,064	99	2,465
Payroll Cost	8,227	1,851	68,897	3,291	82,266
Health care	88	20	738	35	882
Recruitment	234	53	1,960	94	2,340
Training	5	1	42	2	50
Travel	252	57	2,105	101	2,515
Subscriptions & Dues	136	31	1,139	54	1,360
Subcontractors	52	12	434	21	519
Miscellaneous	88	20	738	35	881
	<b>18,074</b>	<b>4,067</b>	<b>151,337</b>	<b>9,862</b>	<b>183,340</b>

\* Other Expenditure (Allocated by Staff timesheet assessment)

#### 5 Trustees remuneration and expenses

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

Reimbursement of expenses has been made to three trustees in the year for travel expenses amounting to £929.

#### 6 Audit Fees

The annual turnover of the North Yorkshire Forum For Voluntary Organisations for the year has exceeded the threshold for audit requirements. An amount of £1,704 has been included in the accounts to cover the cost of the audit by our accountants

#### 7 Employees remuneration

Total remuneration for the year amounted to £495,541 (2005: £389,315). No employee earned £60,000 per annum or more. There were, on average, 13 part time and 12 full time members of staff employed during the year.

	2006/7	2005/6
Gross Salaries	426,604	339,826
Employers National Insurance	42,222	34,266
Employers Pension Costs	25,833	15,223
HAS Insurance Premiums	882	
<b>Total</b>	<b>495,541</b>	<b>389,315</b>

8 Fixed Assets for use by the Charity - Office Equipment

	2006/2007 £	2005/2006 £
<b>Cost</b>		
At 1 April	51,623	12,189
Additions	2,616	39,434
At 31 March	<u>54,239</u>	<u>51,623</u>
<b>Depreciation</b>		
At 1 April	22,970	11,056
Charge for year	11,653	11,914
At 31 March	<u>34,623</u>	<u>22,970</u>
<b>Net Book Value</b>	<u>19,616</u>	<u>28,653</u>

9 Debtors and Prepayments

	2006/2007 £	2005/2006 £
Prepayments	493	3,127
Other Debtors	143,628	123,728
	<u>144,121</u>	<u>126,855</u>

10 Creditors and accruals

	2006/2007 £	2005/2006 £
Accruals	38,135	1,758
Other creditors	114,664	179,703
	<u>152,799</u>	<u>181,461</u>

11 Cash in hand and at bank

	2006/2007 £	2005/2006 £
Deposit Accounts	657,301	640,716
Current Account	2,104	2,101
Petty Cash	198	198
	<u>659,603</u>	<u>643,015</u>

12 Restricted Income Funds

		Balance 1.4.06 £	Movements in Resources		Balance 31.3.07 £
			Incoming £	Outgoing £	Transfers £
European Funding Services Consortium	(a)		25,175	-35,712	10,537
Learning & Skills Network	(b)		63,718	-42,007	-15,345
Social Enterprise	(c)	82	257,387	-230,567	-26,628
Youth Cragrats	(d)	2,228			
Youth Vox Network	(e)	26,034		-5,318	
Youth Project (Sennda)	(f)	9,450		-12	-8
Neighbourhood Learning In Disadvantaged Communities	(g)		207,364	-150,436	-3,216
Challenge Yourself	(h)		136,933	-82,964	-8,760
VCS - Local Area Agreement	(i)		14,647	-12,217	-2,419
Rural Social & Community Programme	(j)		92,205	-33,824	-5
Lifelong Development Worker - Host	(k)	11,410		-8,422	-2,988
Voluntary Skills Broker	(l)	46,465	2,670	-21,056	-28,079
Sub Regional Investment Plan	(m)	1,696	15,059	-14,038	-2,717
Change Up Customer Needs Research	(n)	9,609		-9,197	-56
Change Up - ICT Support	(n)	10,894	31,030	-29,694	-7,529
Change Up - Funding Advice Network	(n)	12,044	61,236	-38,489	-30,856
Change Up - Employment Advice	(n)	7,738	34,237	-33,472	-8,503
Change Up - YRCC Infrastructure	(n)	2,215	18,285	-20,480	
Change Up Common Database	(n)	53,413		-64,345	10,932
Change Up Project Team	(n)	15,789	54,600	-20,424	-49,965
Change Up York Priory Street	(n)	1	3,500	-3,500	-1
Change Up - Ryedale Single Voice	(n)	2,601	3,037	-5,638	
Change Up - Richmondshire	(n)	8,415	17,531	-25,946	
Change Up Black & Minority Ethnic	(n)	14,256	3,750	-27,895	9,889
Change Up Hambleton Lios			10,692	-10,692	
Change Up - Scarborough	(n)	7,528	3,472	-11,000	
Change Up - Selby Community House	(n)		5,000	-5,000	
Capacity Builders Consortia Project	(o)		170,368	-140,854	22,705
		<b>241,868</b>	<b>1,231,897</b>	<b>-1,083,200</b>	<b>-133,012</b>
					<b>257,553</b>

## Notes

### Transfers

The figure of £133,012 comprises:

- A transfer charge of £92,698 from Restricted to Unrestricted Funds. This expenditure is the cost of general administration and financial management of the charity to support restricted funds and activities plus general accommodation and running costs
- A transfer credit of £19,260 from Unrestricted Funds to Restricted Fund 'European Funding'. The effect of this transfer reduces the internal overhead charges applied for the year in line with the allowable costs which can be recovered from the funding provider.
- A transfer charge of £24,909 from Voluntary Broker' to Unrestricted funds. This transfer is the Management fee due to the Forum for administering the project on behalf of the Learning & Skills Council.
- A transfer charge of £3,100 from Restricted Fund 'Neighbourhood Learning For Disadvantaged Communities' to Unrestricted funds. This transfer is the Management fee due to the Forum for administering the project on behalf of the Learning & Skills Council.
- A transfer charge of £2,988 from Restricted Fund 'Lifelong Development Worker' to Unrestricted funds. This transfer is the end of project outstanding balance settlement which is due to the Forum..
- A transfer charge of £20,677 from Restricted Fund 'Change Up Project Team - Phase 2' to Unrestricted funds. This transfer is the end of project outstanding balance settlement which is due to the Forum..
- A transfer charge of £7,899 from Restricted Fund 'Learning & Skills Network' to Unrestricted funds. The effect of this transfer aligns the end of year balance with the outstanding monies held on behalf of the Learning & Skills Council for this project .

### Funding Descriptions:

#### (a) European Funding Services Consortium

This fund holds the resources, including European Funding, used by the Forum to provide information, advice and training on European Union Objective 2 and Objective 3 funding to voluntary organisations in York and North Yorkshire.

#### (b) Learning & Skills Network

This fund holds resources used by the Forum to meet the costs of the York and North Yorkshire Learning and Skills Network.

#### (c) Social Enterprise (Phase 2)

A project using dedicated advisers to provide advice and support to social enterprises in York & North Yorkshire.

#### (d) Youth Project - Cragrats

An NYCC funded programme using the medium of drama to engage/consult with young people in the region

#### (e) Youth Vox Network

An NYCC funded programme relating to Network Area Co-ordination costs

#### (f) Youth Project (Sennda)

A Government Office funded programme using grants to improve accessibility to youth groups

#### (g) Neighbourhood Learning In Disadvantaged Communities

Funding provided through the Learning & Skills Council to enable the Voluntary Sector to offer learning opportunities throughout North Yorkshire

#### (h) Challenge Yourself

Funding provided by the Learning & Skills Council to support training and skills development for staff & volunteers in the voluntary Sector

#### (i) VCS - Local Area Agreement

An NYCC funded project to increase the engagement of the Voluntary & Community Sector in the development, implementation & delivery of the North Yorkshire Local Area Agreement

#### (j) Rural Social & Community Programme

Funding provided through the Government Office for Yorkshire & the Humber with the purpose of providing funding advice and supporting capacity building in the voluntary and community sector

#### (k) Lifelong Development Worker - Host

A fund holding monies, owed to organisations operating the Lifelong Development Worker network across North Yorkshire, prior to their release on receipt of satisfactory progress reports. Following completion of the programme, the fund has now been closed.

#### (l) Voluntary Skills Broker

A project to engage specific organisations across North Yorkshire and facilitate development of employee/worker skills and capabilities. Following completion of the programme, the fund has now been closed.

#### (m) Sub Regional Investment Plan

A project to increase understanding and the engagement of Yorkshire Forward with the community and voluntary sector in North Yorkshire. Following completion of the project, the fund has now been closed.

#### (n) Change Up Projects

A number of projects financed by the Government Office with the objective of developing the VCS infrastructure across North Yorkshire

#### (o) Capacity Builder Consortia Project

Funding to develop and strengthen VCS front line organisations across North Yorkshire

13 Analysis of Net Assets between Funds

	Fixed Assets £	Current Assets £	Current Liabilities £	Net Assets £	2006 £
European Funding Services Consortium		398	-398		
Learning & Skills Network		6,661	-295	6,366	
Social Enterprise		980	-706	274	82
Youth Cragrats		2,228		2,228	2,228
Youth Vox Network		20,716		20,716	26,034
Youth Project (Sennda)		9,430		9,430	9,450
Neighbourhood Learning In Disadvantaged Communities		55,337	-1,625	53,712	
Challenge Yourself		45,406	-197	45,209	
VCS - Local Area Agreement		9,724	-9,713	11	
Rural Social & Community Programme		89,454	-31,078	58,376	
Lifelong Development Worker - Host					11,410
Voluntary Skills Broker					46,465
Sub Regional Investment Plan		339	-339		1,696
Change Up (Phase 2)		696	-696		
Change Up Customer Needs Research		356		356	9,609
Change Up - ICT Support		5,017	-316	4,701	10,894
Change Up - Funding Advice Network		4,095	-160	3,935	12,044
Change Up - Employment Advice		101	-101		7,738
Change Up - YRCC Infrastructure		20		20	2,215
Change Up Common Database					53,413
Change Up Project Team					15,789
Change Up York Priory Street		1,478	-1,478		1
Change Up - Ryedale Single Voice					2,601
Change Up - Richmondshire					8,415
Change Up Black & Minority Ethnic		2,525	-2,525		14,256
Change Up - Scarborough					7,528
Change Up Selby Community House		1,248	-1,248		
Capacity Builders Consortia Project		111,114	-58,895	52,219	
Restricted Funds Total		<b>367,323</b>	<b>-109,770</b>	<b>257,553</b>	<b>241,868</b>
Unrestricted Funds Total	19,616	436,401	-43,029	412,988	375,194
<b>Total</b>	<b>19,616</b>	<b>803,724</b>	<b>-152,799</b>	<b>670,541</b>	<b>617,062</b>

#### 14 Unrestricted Funds

Fund		Balance 1-Apr-06 £	Movements In Resources		Transfers £	Balance 31/03/2007 £
			Incoming £	Outgoing £		
General	(p)	332,982	126,233	-234,783	147,649	372,087
Training	(q)	41,588	3,600	-3,681	-600	40,907
<i>Designated Funds</i>						
Youth	(r)	624	29,473	-22,041	-8,056	
Connexions	(s)		39,062	-33,081	-5,981	
<b>Total</b>		<b>375,194</b>	<b>198,368</b>	<b>-293,586</b>	<b>133,012</b>	<b>412,981</b>

#### Notes re Project Fund Designations

(p) General

Used for everyday operations (income & expenditure) where the funding has not been assigned to other specific projects.

(q) Training

General funding allocated and associated with the Forum's role for developing & providing an extensive training programme to voluntary organisations.

(r) Youth

General funding allocated and associated with the Forum's role of supporting voluntary youth organisations.

(s) Connexions

General funding allocated and associated with the Forum's role and involvement with the Connexions programme, which is dedicated to providing information, guidance and support to young people.

#### 15 Related Parties

The charity has a close relationship with North Yorkshire County Council and the Scarborough, Whitby & Ryedale Primary Care Trust (Now North Yorkshire & York Primary Care Trust) who nominate a minority of members to the Board and provide funding to enable the charity to carry out its charitable activities

The Chief Executive is a trustee of the Yorkshire & Humber Regional Forum for Voluntary and Community Organisations. The Regional Forum is the lead partner and accountable body for several projects funded by European Objective 2 and 3 Technical Assistance.

Core grants have been received from the above organisations as follows:

	2006/7 £	2005/06 £
North Yorkshire County Council	35,547	34,558
Scarborough Whitby & Ryedale Primary Care Trusts	6,619	6,429

In addition grants have been received for specific activities as follows:

#### Unrestricted

North Yorkshire County Council Youth	20,007	49,125
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#### Restricted

North Yorkshire County Council		
European Funding Services Consortium	13,892	13,892
Y&H Reg Forum - European Funding Consortium	11,383	36,776

A member of the Forum's staff has been seconded to the York & North Yorkshire Partnership Unit since May 2001. Payment of salary and on-costs to the Forum in 2006/07 amounted to £33,421

## Forum members (as at 24 September 2007)

4CommonGood  
Abbeyfield UK (Settle)  
Addept Yorkshire  
    ADHD & Learning Ability Support  
Advocacy Alliance  
After Adoption Yorkshire  
Age Concern Knaresborough  
Age Concern North Craven  
Age Concern North Yorkshire  
Age Concern Selby District  
Age Concern York  
Aine Hall Cheshire Home  
Alzheimer's Society Ripon &  
    Harrogate Branch  
Alzheimer's Society York Office  
Alzheimer's Society Yorkshire  
    Regional Office  
Alzheimer's Society, Hambleton &  
    Richmondshire Branch  
Alzheimer's Society,  
    Richmondshire Branch  
Alternatives to Violence (AVP York)  
Archdeaconry of York  
Arts Council England, Yorkshire \*  
Avalon  
Basics Plus  
Beaumont Street Studios  
Bentham Development Trust  
Better Government for Older People  
Boroughbridge & District Community Care  
Borrowby Playgroup (inc. The Hillside  
    Out of School Club)  
Brayton Community Centre/Phazers  
    Out of School Club  
Breathing Space  
British Red Cross  
British Thyroid Foundation  
Brunswick Organic Nursery  
Bullying Online  
Camphill Village Trust  
Carers Time Off  
Caring Together Whitby and District  
Catholic Care  
Chopsticks (North Yorkshire)  
Claro Enterprises  
Coast & Moors Voluntary Action  
Community Research Resource  
Community Service Volunteer Programme  
Craven Advocacy  
Craven CAB  
Craven Domestic Violence Service  
Craven Organisation for Drugs and Alcohol  
Craven Voluntary Action  
Craven Volunteer Centre  
Creative Support  
Dales-Care  
Dalewood Trust  
DIAL Doncaster \*  
Diocese of Ripon & Leeds  
Disability Action in Richmondshire  
Disability Action Yorkshire  
Domestic Abuse Services  
Dr B'S Restaurant and Coffee Shop  
Easingwold CCA  
East Thirsk Community Association  
East Yorkshire Housing Association Ltd  
Ebberston Sportsfield Association  
ECYH Trust (East Cleveland Youth Housing)  
EMAE (Esk Moors Action for the Elderly)  
Esk Moors Caring Ltd  
Family Housing Association (York) Ltd  
Family Matters York  
Follifoot Park Disabled Riders Group  
Friends of St Nicholas Fields  
gillian howells creative consultancy \*  
Girlguiding North Yorkshire South  
Glusburn Institute  
Grove Road Inclusion Services (Barnardo's)  
Guidance Services \*  
Hambleton & Richmondshire Advocacy  
Hambleton & Richmondshire Carers Centre  
Hambleton CAB  
HARCAS (Hambleton and Richmondshire  
    Community Addiction Service)  
HARP (Housing Advice Resource Project)  
Harrogate & Area CVS  
Harrogate & District Advocacy Scheme  
Harrogate & District Women's Aid  
Harrogate Alcohol & Drugs Agency (HADA)  
Harrogate and Craven Crossroads –  
    Caring for Carers  
Harrogate CAB  
Harrogate Dysphasia Support  
Harrogate Families Housing Association Ltd  
Harrogate Homeless Project Ltd  
Harrogate Hospital & Community Friends  
Harrogate Mind  
Harrogate Stay Put Scheme  
Haxby & Wigginton Youth &  
    Community Association  
Haxby Helpers  
Haxby Memorial Hall Trust  
Helmsley Walled Garden Project  
Herriot Hospice Homecare  
Hillside Scout Group  
Home-Start York  
Horticap  
I 2 1 Counselling  
InterActive Whitby & District  
Jennyruth Workshops  
Jessie's Fund  
Joseph Rowntree Foundation  
Just the Job Environmental Enterprises Ltd  
Keep Talking inc. Family Mediation Service  
    (NW Yorks)  
Kwacha Care

League of Friends of Ripon Hospital  
 Learning and Skills Council \*  
 Low Mill Outdoor Centre  
 Mainstay  
 Mashamshire Community Office  
 Mencap Pathway  
 Mental Health Support in Hambleton &  
     Richmondshire  
 Methodist Association of Youth Clubs  
 Middleham Key Centre Ltd  
 National Centre for Early Music  
 NCH  
 Next Steps Mental Health Resource Centre  
 North Country Theatre  
 North Yorkshire & York Primary Care Trust \*  
 North Yorkshire Music Therapy Centre  
 North Yorkshire Police \*  
 North Yorkshire Scout Council  
 Northallerton & District VSA  
 Northallerton and the Dales Mencap Society  
 Northdale Horticulture  
 NYCC Education Services \*  
 Oasis Family Centre  
 Older Citizens' Advocacy York (OCAY)  
 Open Country  
 Opening Doors for Disabled People  
 Osgoldcross Forum  
 Our Celebration  
 Paperworks  
 Parenting UK  
 ParticipAction  
 Peasholme Charity  
 Phoenix Project York  
 Pre-School Learning Alliance  
     North East Region  
 Relate North East  
 Relate York & Harrogate  
 RHS Garden Harlow Carr  
 Riccall Regen 2000  
 Richmond YMCA  
 Richmondshire CAB  
 Richmondshire Council for Voluntary Services  
 Ripon & District CAB  
 Ripon & Leeds Diocese  
 Ripon Community Link  
 Ripon CVS  
 Ripon Life Group  
 Ripon Mental Health Support Group  
 Rural Arts North Yorkshire  
 RYECAT Ltd  
 Ryedale Carers Support  
 Ryedale Special Families / Magic  
     Moments Youth Group  
 Ryedale Voluntary Action  
 Ryedale YMCA  
 Saint Michael's Hospice  
 Samaritans of Harrogate  
 Samaritans of Northallerton  
 Samaritans of Scarborough  
 Samaritans of York

Scarborough & District Disablement  
     Action Group (DAG)  
 Scarborough & District Family  
     Mediation Service  
 Scarborough & District Mencap  
 Scarborough Blind & Partially Sighted Society  
 Scarborough CAB  
 Scarborough Dial a Ride  
 Scarborough Homeless Support Services  
 Scarborough, Whitby & Ryedale Mind  
 Scargill House Ltd  
 SEDA Rural CIC  
 Selby & District DIAL  
 Selby & York Carers Centre  
 Selby Communities and District  
     Industrial Mission  
 Selby District Advocacy  
 Selby District AVS  
 Selby District Crossroads  
 Selby District Vision  
 Selby HIA (Home Improvement Agency)  
 Sharecare in Richmondshire  
 Shepherd Group Brass Band  
 Skipton & Craven Action for Disability  
 Snappy  
 South Craven Community Action  
 St Anne's Community Services  
 St Catherine's Hospice  
 St John's Centre  
 St Leonard's Hospice  
 St Mary's Rainbow Centre  
 St Sampson's Centre  
 Stokesley & District CCA  
 Support for Carers Scarborough & District  
 Supporting Older People  
 Sure Start Parent Network  
 Survive  
 Take One Drama Group  
 The Cambridge Centre (SADAC Ltd)  
 The Carers Resource  
 The Encephalitis Society  
 The George Edward Smart Homes  
 The Guide Association  
     North Yorkshire / North East  
 The National Autistic Society  
 The Royal British Legion  
 The Salvation Army  
 The Scarman Trust  
 The Ship Drop -In  
 The Spurriergate Centre  
 The Wilberforce Trust  
 The Wilf Ward Family Trust  
 Thirsk & Sowerby Community Care  
     Association  
 Thirsk Clock  
 Time Together  
 Tockwith & District Show Society  
 Trinity Centre  
 Two Dales Community Partnership Ltd  
 Tyro Training \*

University of Teeside - Teeside Business School *	York Childcare Ltd
Victim Support North Yorkshire	York Citizen's Advice Bureau
Welfare Benefits Unit	York Community Watch
Whitby & District Disablement Action Group	York Credit Union
Whitby Literary & Philosophical Society	York CVS
Whitby Musicport	York Diocese Social Care Fund
Whitby NETWORK	York Family Mediation Service
Woodlands MS Resource & Respite Care Centre	York Home Improvement Agency
Workcrafts	York Housing Association
Workers' Educational Association Yorkshire & Humber Region	York Nightstop / SASH
YACRO	York People First
York & District Mind	York Playspace
York & North Yorkshire Community Foundation	York Racial Equality Network
York & North Yorkshire Playwork Assessment Centre	York Women's Aid
York Alcohol Advice Service	York Women's Counselling Service
York Arc Light	Yorkshire Dales Millennium Trust
York Blind & Partially Sighted Society	Yorkshire Federation of Young Farmers' Clubs
	Yorkshire Forward *
	Yorkshire MESMAC
	Yorkshire Rural Community Council
	Zomba Mental Health Link

\* indicates a non-voting member.

Membership of the Forum is open to all voluntary and community organisations operating in York and North Yorkshire that are supportive of the Forum's aims.

Non-voting membership is open to other organisations and individuals.

Please contact the Forum for details.



**North Yorkshire  
Forum for  
Voluntary  
Organisations**

**North Yorkshire Forum for Voluntary Organisations**

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